

2022 Field Day Duties

April 14, 2022

Location (Bob WA5ROE)

1. Obtain permissions
2. Ensure water for WC facilities
3. Ensure water for kitchen
4. Deliver club RV

Facilities (Art K7VEN)

1. Prepare grounds (mowing weeding)
2. Check electrical / grounding operation
3. Clean WC and provide supplies
4. Arrange for station positions (GOTA Phone CW 6M)
5. Arrange for information displays
6. Provide space for testing
7. Provide space for education

Foodservice (Bob WA5ROE)

1. Prepare kitchen
2. Obtain supplies
3. Schedule meals
4. Cook and serve meals
5. Cleanup

Media (Lonny K5LON)

1. Alpine Avalanche announcement
2. KALP/KVLF announcement
3. Social media posts
4. Invite Elected Officials
5. Invite Emergency Management officials
6. Invite Police / Sheriff / Border Patrol / FBI
7. Submit County Proclamation to commission
8. Provide club info at site
9. Provide ARRL info at site

Antennas (Mike WA5POK)

1. Deliver towers to site
2. Deliver antennas to site
3. Affix to towers
4. Erect secure and connect
5. Maintain during operation

Power (Jim KD5KBU)

1. Secure generators
2. Obtain fuel
3. Set up and test operation
4. Layout power cords
5. Maintain generator operation

CW station (Mike WA5POK)

1. DigitalPrepare operator schedule
2. Deliver equipment
3. Connect and test
4. Oversee station operations
5. Copy ARRL message

Phone station (Rusty KB5R)

1. Prepare operator schedule
2. Deliver equipment
3. Connect and test
4. Oversee station operations
5. Copy ARRL Message

GOTA station (Ron K4AAA)

1. Prepare operator schedule
2. Deliver equipment
3. Connect and test
4. Oversee station operations
5. Manage visitor usage

6M station (Chuck KA5PVB)

1. Prepare operator schedule
2. Deliver equipment
3. Connect and test
4. Oversee station operations

Safety (Rusty KB5R)

1. Oversee setup / takedown safety
2. Inspect electrical / grounding
3. Execute ARRL safety checklist
4. Oversee operational safety / security

Testing (Bill K5WSA)

1. Schedule test session
2. Insure adequate VE's in attendance
3. Administer tests
4. Complete ARRL paperwork

Education (TBD)

1. Establish educational topic(s)
2. Provide materials
3. Hold session(s) for visitors

Logging (Scott KI5ANQ)

1. Establish common logging method
2. Ensure operability with stations
3. Oversee logging procedures / accuracy
4. Collect station logs
5. Aggregate separate logs into single product
6. Submit to ARRL

Emergency (Billy W5NPR)

1. BBEN net controller Sunday 8am with Field Day protocol
2. Send ARRL WTX Message (Bob WA5ROE)

FD Boss (Charlie N5CET)

1. Assign duties to individuals
2. Monitor progress
3. Provide assistance as required
4. Encourage member participation